



Job Title: Staff Dentist Supervisor's Title: Dentist Department: Dental Clinic	FLSA Status: Exempt Revised: 04/23/2019
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POSITION SUMMARY

Working under the supervision of the Dental Director the Staff Dentist provides professional, high-quality dental diagnosis, treatment and education to a broad range of patients, including children, adolescents and adults. The staff dentist also participates in the ongoing evaluation of Dental Program operations to assure the delivery of high-quality services that support the financial sustainability of the program

ESSENTIAL JOB FUNCTIONS

Provides hands-on dental care in a variety of settings while achieving the highest levels of appropriateness, quality, efficiency, accessibility and responsiveness.

Performance expectations:

- Maintains full appointment schedule for office practice and other settings
- Provides a full range of general dental services within the dentist's defined scope of training
- Utilizes state-of-the-art diagnostic and treatment techniques
- Refers patients to specialists and relevant patient care components as appropriate
- Prescribes pharmaceuticals, other medications and treatment regimens as appropriate
- Directs and coordinates the patient care activities of dental technical and support staff as required
- Follows established departmental policies, procedures and objectives, continuous quality improvement objectives and safety, environmental and/or infection control standards
- Maintains necessary credentialing, licensure and continuing education requirements
- Performs miscellaneous job-related duties as assigned

WORKING CONDITIONS AND PHYSICAL EFFORT

- Work involves considerable exposure to unusual elements such as extreme temperatures, unpleasant odors and/or loud noises
- Moderate physical activity. Requires handling average-weight objects up to 15-20 pounds, assisting with patients and standing and/or walking for most the day
- Will work with blood or blood-borne pathogens and will require OSHA training
- Work environment involves exposure to potentially dangerous materials and situations that require following extensive safety precautions and may include the use of protective equipment

KNOWLEDGE, SKILL AND TECHNICAL QUALITIES

- Ability to maintain quality, safety and/or infection control standards
- Thorough knowledge of the principles and practices of modern dentistry and oral surgery
- Thorough knowledge of dental terminology and dental science
- Thorough understanding of the theories, methods and procedures for the prevention of dental diseases and the required corrective treatment
- Knowledge of community-based dental environment
- Ability to supervise and train employees, to include organizing, prioritizing and scheduling work assignments

- Knowledge of current principles, methods and procedures for the delivery of dental evaluations, diagnosis and treatment
- Knowledge of related accreditation and certification requirements
- Knowledge of ethical and legal standards for the delivery of dental care
- Ability to observe, assess and record symptoms, reactions and progress
- Knowledge of relevant drugs and non-pharmaceutical patient care aides and ability to prescribe dosage and instruct patients in correct usage
- Ability to develop and implement individualized dental care plans for patients

BEHAVIORAL QUALITIES

- Ability to foster a cooperative work environment
- A team player
- Effective verbal and written communication skills
- Ability to work independently with a minimum of supervision
- Responds constructively to pressure situations and time limits
- Accepts and offers guidance and supervision as appropriate
- Attends and participates in staff meetings to review team progress in meeting financial and productivity goals for the dental program
- Places a high value on personal and departmental performance excellence
- Adheres to office dress code and standards of behavior
- Maintains patient confidentiality
- Uses sick time appropriately

EDUCATION/LICENSURE REQUIREMENTS

- DDS or DMD degree from an accredited college or university with major course work in general dentistry.
- Current licensure in the state of Georgia
- Valid DEA license to prescribe narcotics
- Current CPR/AED certification