

CHRIST COMMUNITY H E A L T H

Job Title: Community Health and Education Specialist Supervisor's Title: Nurse Manager Department: Nursing	FLSA Status: Non-Exempt Revised: 05/14/2019
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General Summary: The Community Health and Education Specialist has a broad range of responsibilities including organizing and executing clinical outreach events and partnering with other agencies in the CSRA to develop health programs and/or health events.

Major Areas of Responsibility:

1. Supports planning and implementation of clinical outreach events and activities to meet the health needs of CCHSA patients.
2. Works with the nurse manager to organize health education and exercise classes for CCHSA patients.
3. Develop and distribute materials to increase participation in programs and services.
4. Records and documents all clinical outreach programs and their effectiveness and reports to the spiritual life and outreach committee of the Board of Directors.
5. Builds meaningful relationships with community members, partners, and volunteers.
6. Maintains and expands relationship with Augusta Housing Authority through community events and health screenings.
7. Represents CCHSA at local, civic, and other events.
8. Serves as coordinator for volunteer scheduling for outreach events.
9. Organize and implement community health screenings.
10. Maintain health education material for CCHSA.

Required Knowledge, Skills, Abilities:

1. Ability to encourage and pray with patients and staff
2. Ability to demonstrate compassion, love and caring when interacting with patients, staff, volunteers, visitors and families
3. Skilled in typing and computer related functions (including Microsoft Office)
4. Ability to multitask and prioritize work issues properly
5. Ability to answer telephones and communicate effectively
6. Demonstrated understanding and experience with community outreach.
7. Access to vehicle and valid State driver's license and insurance.

Education and Experience: A bachelor's degree or beyond is required. Relevant experience preferred.